

## Request for Quotation

We are looking to determine a potential supplier through the competition process to provide the stated hygiene kits with standard quality for below mentioned provinces.

MEHHRO is eager to invite suppliers submit quotation to MEHHRO along with samples of hygiene kits (sets) with below required documents. Suppliers have to specify delivery date of 300 sets to mentioned provinces in this RFQ. The quotation option is limited to be submitted in hard copy to MEHHRO Office Kabul, Qala-e-Fathullah, & soft copies through email to MEHHRO Procurement: [procurement@mehhro.org](mailto:procurement@mehhro.org). All listed kits (sets) in attachment form considered one hygiene Kit & totally we need 300 hygiene Kits.

### 300 Kits for COVID-19 project

1. 100 set of hygiene kits to Logar Province
2. 100 set of hygiene kits to Wardak Province
3. 100 set of hygiene kits to Parwan Province

**You are required to provide us with the below documents and sample to be eligible for the initial bidding process:**

1. Valid business license.
2. Submit hard copy of RFQ to MEHHRO Office Kabul, Qala-e-Fathullah.
3. Registration sheet should be signed upon submission of the quotation by suppliers

**The Bidding criteria for selecting potential supplier(s) are as below:**

1. Essential Criteria which include the above documents and vetting check
2. Capability Criteria
3. Commercial Criteria (Cost)
4. Quantity and Quality
5. Availability in targeted locations.

**Conditions under this bid:**

1. Payment will be done upon satisfactory delivery of all sets to mentioned destinations. The payment will be in cheque or bank transfer to Islamic Bank of Afghanistan. As per MEHHRO agreement with IBA; MEHHRO vendors can withdraw all transferred cash at one time. MEHHRO has no responsibility of kits (sets) till the final destination.
2. Tax will be deducted as per Afghanistan tax law.
3. Offers which do not comply with noted guidelines will be disqualify.

**Submission Guideline:**

1. MEHHRO only accepts signed, stamped quotation in Kabul considering the below addresses and timeline:  
MEHHRO Kabul Office Address: 5<sup>th</sup> Street, Qala-e-Fathullah, Kabul Afghanistan,  
[procurement@mehhro.org](mailto:procurement@mehhro.org) - 0783519553
2. Deadline for submission of the quotations: August 03, 2022, CoB 4:00 pm.



# MEHHRO

Mhair Educational, Health &  
Human Rights Organization

#	ITEM	SPECIFICATION	UNIT	QTY	PHOTO
1	Office Desk	Condition: New, Wood Style: Panel, Material: Wood, Style: Modern, Size: 120*0.80 Meter, 3 Drawers, 5-Year Limited Warranty, And Color: Light Brown & Black, Desktop Thickness: 3cm, Max. Weight Capacity: 60KG	PC	1	
2	Office Chair	Ergonomic Office Chair, Adjustable headrest, adjustable arms, any angle locking, heavy duty chrome base, 360 degree smooth swivel motion, easy reach height adjustable controller, mesh back to allow air circulation	PC	1	
3	Carpet	Portland Loop Felt back carpet, Thickness: 6.5mm, Pile Height: 4mm, Material: 100% Polypropylene, Backing Felt Backing, Style Loop Pile, stain resistant, hard wearing, & durable.	Meter	1	
4	Office Sofa Set	Filling materials: form, frame material: solid wood, 7 seater, lifestyle fabric, condition: new,	Set	1	