



Mhair Education Health & Human Rights Organization

Human Resource Department

STAFF REQUISITION FORM

POSITION INFORMATION

Vacancy Number:	MEHHRO/HR-1009
Position Title:	Health Specialist
Organization:	Mhair Education Health & Human Rights Organization
Location:	Base Kabul, and Travelling to Respected Provinces as required (Parwan, Logar, & Wardak)
Duration	10 Months
No. of Position:	1
Type of Position:	Full Time
Nationality:	Afghan
Salary Scale:	Based on MEHHRO Salary Scale Policy
Gender:	Male
Announcing Date:	June 02, 2022
Closing Date:	June 15, 2022
Submission Email:	hr@mehhro.org

Organization Background:	<p>MEHHRO; Mhair Educational, Health and Human Rights Organization (MEHHRO) is a non-profit and non-political organization. It was established in 2002 by Afghan intellectual and veteran group of youth with the beliefs of meaningful empowerment and a better future is possible. It is registered with ministry of economy and the registration number is; 480. MEHHRO, based on our past 20 years work experience in the field of humanitarian and community development, strongly believe that human development and alleviation of human suffering can best be addressed and healed through humanitarian cooperation and partnership within a transparent, accountable and well-defined frame of action for common human goals and purposes.</p>
---------------------------------	--

Purpose of the Position:	<p>Health Specialist is responsible for providing technical assistance to Project Manager, providing advocacy messages, support the project baseline and end line survey at respective provinces, providing consultations and conduct assessments, recommending new processes or solutions to improve the health of the Urban civilians in that environment.</p>
---------------------------------	---

Job Summary	Principal Duties and Responsibilities; <ul style="list-style-type: none"> • Provide COVID-19 Project technical training for local community in collaboration with the training consultant. • Provide Proper advocacy messages of COVID-19 testing and Vaccination and ensure the timely transmission to the public. • Monitor the social media, radio and TV advocacy messages and ensure the messages qualities and impact as well. • Collect community feedbacks on those social media messages and design strategy to address the root causes of the problem. • Select the target beneficiaries of the COVID-19 project in collaboration with Project staffs line departments and local community. • Monitor COVID-19 project activities regularly in collaboration with the M&E officer. • Provide technical support at the time of COVID-19 Project baseline and end line survey in those mentioned Provinces. • Produce regular COVID-19 project reports and provide timely for concerned bodies including project Manager. • Attend Health and COVID-19 related cluster meetings and workshops. • Support any Health and nutrition Program planning, execution, monitoring and evaluation and reporting. • Led and participate in COVID-19 Project review meetings and arrange lesson learning sessions to share for the government partners and community too. • Any other tasks related to COVID-19 Project assigned by line manager
--------------------	--

Qualifications:	<ol style="list-style-type: none"> 1. Master’s degree in public health/nutrition, pediatric health, family health, health research. 2. Technical and practical capacity in program planning, implementation, monitoring reporting, experience sharing, reflection and evaluation task of the project. 3. Experience in capacity building and adequate knowledge in advocacy messaging, baseline survey assessment. 4. Excellent written and oral English language including Pashto and Dari. 5. Minimum 3 years of relevant experience in health, and advocacy. 6. Local knowledge about the provinces, community’s culture, political context. 7. Excellent in communication, planning, decision making, and training facilitation skills 8. Ability to travel, and work at field.
------------------------	---

Computer Skills:	1. Microsoft Office
-------------------------	---------------------

Reporting:	The Health Specialist will be reporting to Project Manager
-------------------	--

Submission Guideline:	Interested candidates, who meet the above-mentioned requirements/qualifications, should submit an up to date CV, with a Letter of Interest, via email to the following address: hr@mehhro.org no later than June 15, 2022. Mention the Positions Title, and Vacancy Number i.e. (Health Specialist – MEHHRO/HR-009) . Only shortlisting candidates will be contacting for written test & interview.
------------------------------	---

SIGNATURE APPROVAL

Wajiha Sahebzada
HR Manager